

**APPLICATION FORM FOR RELEASE OF COMPUTER INCREMENT**

Date:

To,  
The Chairman,  
Assam Gramin Vikash Bank  
Head Office,  
MSS Path, Adam's Plaza,  
Christian Basti, Guwahati -781005

Dear Sir,

**Sub: Request for release of Computer Increment benefit.**

I Sri/Smt.....(Ex-Employee/Legal Hier of .....), Ex- employee of the bank, would like to request for the release of Computer Increment benefit w.e.f. 01.11.1993.

I furnish below my necessary particulars for your information:

- 1) Name of Employee/Deceased Employee :
- 2) SPF No. :
- 3) Designation :
- 4) Date of Joining in the Bank :
- 5) Date of release from the Service of the Bank :
- 6) Mode of Release :  
(Deceased/Dismissal/Compulsory Retirement etc.)
- 7) Last Posted Branch & Regional Office :
- 8) Name of Claimant (in case of deceased staff) :
- 9) Account holder Name :
- 10) Account Number :
- 11) Bank Name : Assam Gramin Vikash Bank
- 12) Branch Name :
- 13) Contact No. :
- 14) Communication address :

Documents to be submitted (Self Attested):

- a. PAN CARD of applicant & deceased staff.
- b. ADHAAR of applicant & deceased staff.
- c. Next of Kin Certificate (only in case of application by legal heir/heirs)
- d. Death Certificate (only in case of application by legal heir/heirs)
- e. Bank Passbook copy of claimant.
- f. Bank Identity Card/ release letter as applicable.

Yours Sincerely,

Signature

Contact No:

Address: